

EMS Administrative Board Meeting
November 17, 2014 @ 1:30pm
Flathead Emergency Communications Center

Members Present

Wayne Miller, MD
Karen Lee
Bob Kun
Jason Spring

Absent

Chuck Curry

Call to Order

Meeting was called to order by Dr. Miller at 1:31 pm.

Approval of Agenda

MOTION to approve agenda as received, Kun
SECOND, Lee; Approved

Approval of Minutes

MOTION to approve Minutes for August 18, 2014, Kun
SECOND, Lee; Approved

Citizen Comments – None

Medical Director Report – Dr. Briles reported that the state Medical Directors have been working on a state Paramedic interfacility transfer protocol. Dr. Briles is very happy with the performance of the EMS agencies over the past few months. The personnel issues that were discussed at the last Board Meeting have been handled and the c-spine protocol issues have been resolved.

Medical Director's Contract – Dr. Miller called for a closed session at 2:20pm to discuss some specific requirements for the Medical Director. The closed session concluded and the meeting was reopened at 2:28pm. Dr. Miller asked the Board and the Citizens if there was any other discussion on the Medical Director's Contract; no further comment was offered.

MOTION to approve 2015 Contract, Kun,
SECOND, Spring; Approved

Brower's New Job Description – Granger reported that the OES Director has expressed the desire to restructure the OES Office in terms of redefining the job description of the EMS Program Assistant. She presented the new job description for Brower to reflect his primary focus to be Fire/EMS Training Coordinator. This will increase his duties and breadth of responsibility. This change will allow this position to be of assistance to EMS, FSA, 911 FECC and OES. Funding for this position will be shared by EMS and FSA on an equal basis. This

Others Present

James Brower
Mary Granger
Joe Page
Kris Long
Amy McKoon
John Thomson
Dave Dedman
Richard Briles MD
Scott Miller

change was presented to the County Commissioners by Director Curry and Flathead County HR and was approved unanimously by the Commissioners.

Budget Update – Granger shared with the Board the impact of the Fire/EMS Training Coordinator. FSA/EMS will share all expenses for salary, and other expenses incurred by this change. The amount to be saved by the EMS department would be approximately \$10,000 this year. Exact amount will not be known until Finance provides firm salary expenses. It was decided by the Managers that a county vehicle would be made available for this position. Costs associated with the vehicle will also be shared between the departments. The EMS Office will complete a budget amendment before the end of the fiscal year.

Fall Distribution – Granger presented a list of call volumes for the past 6 months to the Board along with the recommended fall distribution for the Agencies. She explained that the highlighted boxes reflected the agencies that did not report run volumes for the month of October. The numbers listed for October for those agencies came from the CAD. Granger explained that there is no change in the formula.

Dr. Miller asked for a motion to approve the fall distribution as presented.

MOTION by Kun,

SECOND, Spring; Approved

EMS Manager Report – Granger reported that she and Brower had just returned from the EMS World Expo in Nashville, TN. The expo had great breakout sessions and provided very good networking with vendors. They toured the Vanderbilt University level 1 Trauma Center and Lifeflight Air that serves the center.

The office has been involved in many meetings addressing Ebola and proper PPE from the EMS level all the way up to the hospitals. The County (Dispatch, Health Department and Hospitals) does have a plan in place to handle a possible Ebola patient. The EMS office conducted a joint training with KRMC Infectious Disease personnel and Jon Campbell, KFD. Campbell presented a demonstration and review of proper PPE for EMS providers. The hospital shared with agency representatives the procedures they are to follow if they are bringing a potential Ebola patient to the hospital. Representatives of each agency are expected to take this information back to their agency and share with their personnel. Granger will follow up with the EMS Agencies to make sure they have received the PPE training.

Brower reported to the Board on the training the EMS office has been involved with in the past few months. EMT Course started in September has 16 students, Paramedic refresher was the last weekend in October and had 16 students, September CEU was Smoke Inhalation, October CEU's were Training with Two Bear Rescue Helicopter, as well as training on Adrenal Insufficiency and the PPE training with Jon Campbell and KRMC.

Other Business/Future Agenda Requests –

Board Member Comments – Spring asked for input on the Smart 911 program from the Board and the Agency heads present. He would like to know if the EMS Agencies recommend this program and if so, will the EMS agencies implement this system if it is available? At the current time everyone agreed that more information would be needed about the program before input could be given.

Next meeting scheduled for December 15, 2014.

Meeting Adjourned 2:36pm

James Brower, Recorder